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18 January 2015

MEMORANDUM FOR MTWG/CC

MTWG/CP
MTWG/CAC/Chair
MTWG/CAC/Reps

FROM: MTWG/CAC/Recorder

SUBJECT: MTWG CAC Minutes for 18 January 2015

1. Below are the minutes for the MTWG Cadet Advisory Council meeting of 18 January 2015. This meeting was held via teleconference from 1700-1800 hours.

2. OPENING

a. Roll Call

- i. Beartooth Composite Squadron represented by C/TSgt Thomas Freeck.
- ii. Gallatin Composite Squadron represented by C/SSgt Malachi Inabnit.
- iii. Flathead Composite Squadron represented by C/CMSgt Toth Mendius.
- iv. Lewis and Clark Composite Squadron represented by C/2d Lt Christopher Bokovoy.
- v. Butte Composite Squadron represented by C/SMSgt Colin Crase.

b. Reading and approving of the minutes

- i. C/Maj Druckenmiller reviewed the minutes from the November meeting of the MTWG CAC, discussing items including the revision of CAPR 52-16 to mandate a minimum of fifteen minutes of scheduled squadron meeting time for MTWG CAC representatives to lead cadet discussions. It was decided that all of the above changes would be discussed at later MTWG CAC meetings. The minutes were approved by the MTWG CAC.

c. Squadron Reports

- i. Butte Composite reported successful food drive in December and is steadily gaining new members.
- ii. Gallatin Valley reported a successful and informal sledding day in addition to other activities. The squadron also reported new membership and participation in the last wing wide SAREX
- iii. Flathead Composite reported participation in the last MTWG SAREX with no other activities. The squadron also reported possible membership applications with new and interested cadets.
- iv. Lewis and Clark Composite reported new and growing membership and a weekend on rifle drill led by Ch Reutemann.

d. Senior Advisor Report - None

- e. Region Report – C/Maj Druckenmiller: No Region Report available.

3. OLD BUSINESS

- a. Discuss the Five Goals again. Any more feedback about Cadet run activities, Wing Conference, and improvement of Recruiting and Retention. The MTWG CAC discussed the items mentioned. More detailed discussion occurred between the MTWG CAC within following agenda items.

4. NEW BUSINESS

- a. Update from Wing Conference Committee- C/TSgt Freeck. Ideas regarding activities and cadet run events for the MTWG CAC planned MTWG Conference included a Cadet Ball, Cadet Social, Rifle Drill, ES Communications FAM Course, ES Ground Team Training, Ft Harrison Rifle Simulator, Butte Flight Simulator, SQTR Credited Courses, UAV and RC Aircraft Course, SAREX and GT Training, Flight Line Training, Winter Camping Experience (two night activity introduced by C/SSgt Inabnit. Refer to MTWG Calendar). The College of Specialized Training and Reinforcement (CSTAR) Cadet Airman Academy (CAA) was also discussed and explained by Ch Reutemann. Feedback about the CAA was given by the MTWG CAC representatives. It was also discussed that feedback from the 2014 MTWG Conference suggested that cadet members did not like the idea of a separate conference for cadets, leading to the conclusion that planning for the 2015 MTWG conference should include integrated breakout sessions. The participation of the Canadian Air Cadets at the MTWG Conference was also discussed and integrated into planning for the 2015 MTWG Conference. The topics of uniforms and an in person MTWG CAC meeting during the MTWG Conference was also discussed.
- b. Update from Survey Committee- C/Maj Druckenmiller. It was declared that surveys for current and former CAP members were sent to Ch Reutemann for approval at squadron level. The surveys were also uploaded to the website [surveymonkey.com](http://www.surveymonkey.com).
- c. Discuss changing the format of meetings. In the discussion of this agenda item, it was motioned to change the reading and approval of the minutes to simply have the minutes approved by the MTWG CAC. In addition, the motion to require detailed analysis on each agenda item from all MTWG CAC representatives present. The motion to move the regular meeting time from 1900 hours to 1700 hours was approved to 1700 hours every third Sunday of the scheduled meeting month.
- d. Discuss Positive and Negative Feedback. The items listed and possible solutions were discussed by the MTWG CAC. Cadets were directed to email C/2d Lt Bokovoy with current contact information for the generation of a more updated MTWG CAC roster at cadetbokovoy@gmail.com.
 - i. Positive Feedback:
 - 1. Communicate minutes with agendas
 - 2. CAC allows from the cadets to make decisions rather than an executive board.
 - 3. The ideas brought through the CAC are incorporated into the program as a whole.
 - ii. Negative:
 - 1. A noticeable lack of communication occurring within the CAC.

2. A lack of participation and attendance of CAC representatives.
 3. Cadets are not receiving information at the squadron level.
 4. Require CAC meetings (mandatory)
 5. There is the general half belief that the senior members do not always respond well to the ideas brought through the CAC.
 6. Lack of effectiveness within the CAC.
- e. Open Floor
- i. Nothing to report
 - ii. Flathead Composite reintroduced the idea for a Security Specialty Track. In response, C/Maj Druckenmiller reported that a proposal must still be written for approval.
 - iii. Lewis and Clark Composite brought up the issue recruiting and retention, asking for information on any progress or ideas from the squadron CAC representatives in attendance. In response, squadrons reported ideas such as parades and marching, hosting an open house based on cadet invite, requiring a promotion board, asking cadets what the squadron can improve on, and have Executive Officer, Flight Sergeant, etc. talk to cadets who have not promoted. In addition, the importance of media in recruiting and retention was discussed.
 - iv. For the successful planning of the MTWG Conference, it was decided that any ideas regarding the MTWG Conference should be passed along a single line of contact. It was decided that MTWG CAC representatives contact C/Maj Druckenmiller, who will pass this information to Lt Levier.
 - v. Ch Reutemann invited other MTWG squadrons to rifle drill with the Lewis and Clark Composite Squadron at the Womack Armory, Ft Harrison, on 24 January 2015 from 1000 hours to 1400 hours.

5. **CLOSING:** C/Maj Druckenmiller adjourned the meeting at 1847 hours

- a. Summation and Adjournment
 - i. C/Maj Druckenmiller reviewed the main points that were discussed in the MTWG CAC meeting. The next MTWG CAC meeting will be held 15 February 2015.

CHRISTOPHER BOKOVOY, C/2d Lt, CAP
MTWG Cadet Advisory Council Recorder